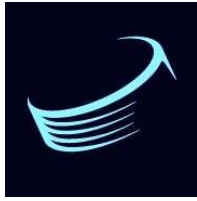


JOB DESCRIPTION	JOB TITLE: RINK OPERATIONS
	Job Location: <i>AdventHealth Center Ice</i> Reports to: DIRECTOR OF ICE OPS/DIR. OF BUILDING OPS Function Area: ICE/BUILDING OPERATIONS Type: Part Time Hourly/Non-Exempt

Job Title: Rink Operations

Rink Operations staff report to the Building Operations Director and Ice Operations Director. They are responsible for maintaining quality ice surfaces, as well as the entire building/entire AdventHealth Center Ice Facility.

DUTIES AND RESPONSIBILITIES

- Resurfacing the ice
- Ensure cleanliness of entire rink area including locker rooms, benches and viewing areas
- Professionally represent AdventHealth Center Ice.
- Evaluate the condition of ice resurfacers and other equipment and report issues and/or need for maintenance to director.
- Maintain accurate logs for ice cuts and other activities as required.
- Perform preventative maintenance on all equipment and systems as scheduled or directed by department directors. Develop and maintain accurate reports including equipment and supply inventories, damage reports, activity reports, etc.
- Ensure that all maintenance activities are executed as requested and in a safe and professional manner.
- Inspect all areas of the building including common areas, bathrooms, locker rooms, meeting rooms, and building exterior for damage and repair or report to directors.
- Foster a customer focused culture within the department to ensure all staff is dedicated to meeting or exceeding expectations of both internal and external customers.
- Maintain a safe work environment in accordance with local, state, federal and OSHA guidelines.
- Other projects as assigned by the department directors.

REQUIRED KNOWLEDGE AND ESSENTIAL SKILLS

- Certified Ice Technician. (Preferred but not required.)
- Ability to operate ice resurfacer.
- Must possess great mechanical skills.
- Excellent interpersonal, communication and organizational skills.

MINIMUM QUALIFICATIONS

- High school diploma or equivalent. College degree preferred.
- Must be a proactive, team player with excellent interpersonal skills.
- Must be able to communicate professionally and effectively with management, subordinates, and customers.
- Must have the availability to work nights, weekends, and holidays.

PHYSICAL REQUIREMENTS

- Must be able to be on your feet for several hours.
- Must be able to lift items weighing 50+ lbs.